



REGULAR MEETING OF THE BOARD OF TRUSTEES

January 9, 2019 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. Oath of Office**
- 4. ROLL CALL**
 - Secretary of the Board will take roll call
- 5. PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used) and twenty minutes in total. Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar
 - A. Approval of Minutes for the Regular Board Meeting, November 14, 2018
 - B. Approval of policy updates considered at the November 14, 2018 Board Meeting.
 - C. Approval of Agreements and Contracts
 - 1. Approve having the Manager sign a contract with RMT for landscape maintenance services at the District Office and its Baron Ave Storage facility in Redwood City.

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

7. BOARD COMMITTEE REPORTS

A. Environmental and Public Outreach Committee

CERTIFICATION OF PEIR AND APPROVAL OF IMVMP AND IMVMP PLAN

Certification of the District’s Final Programmatic Environmental Impact Report and approval of its Integrated Mosquito and Vector Management Program and Plan

- Presentation by Susan Hootkins, Environmental Planner, Cardno

ACTION: Motion to approve Resolution M-005-19 certifying the District’s Final Programmatic Environmental Impact Report, adopting CEQA Findings of Fact and Statement of Overriding Considerations, and adopting a Mitigation Monitoring and Reporting Program for the District’s Integrated Mosquito and Vector Management Program and Plan.

ACTION: Motion to approve Resolution M-006-19 approving the District’s Integrated Mosquito and Vector Management Program and Plan

B. Strategic Planning Committee

C. Policy Committee

District Policy 6100 Journal Entry Approval – *consider adding the words “and include the following:” to Section 6100.31*

ACTION: Motion to approve changes in District Policy 6100

District Policy 6110 Cash and Cash Management – *consider changing the word “impress” to “imprest” in Section 6110.50*

ACTION: Motion to approve changes in District Policy 6110

D. Manager’s Evaluation Committee

E. Legislative Committee

F. Finance Committee

8. FINCIAL REPORT

Review Financial Report for October and November 2018.

Finance Director, Richard Arrow

ACTION: Motion to approve Financial Reports for October and November 2018

9. STAFF REPORTS

A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)

B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)

C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

10. Information only – All Board members must submit Form 700 Statement of Economic Interests by April, 2019. This year forms must be submitted online. District staff will be distributing information on the process.

11. **Closed session (Manager Evaluation Committee presents results of Manager evaluation to board and discusses potential raise)**
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Manager (Government Code Section 54957)

 - CONFERENCE WITH LABOR NEGOTIATOR
Unrepresented employee: District Manager (Government Code Section 54957.6)
12. **End Closed Session**
13. **Report from Closed Session**
14. **Board President Joe Galligan will announce Committee assignments for 2019.**
Chris Levin-Young is added to the Environmental/Public Outreach Committee and Carolyn Parker is added to the Finance Committee.
15. **Consider accepting a proposal submitted for painting the interior of the District's Headquarters Building in Burlingame**

ACTION: Motion to approve accepting the proposal of DeMartini / Arnott Painting to paint the interior of the District headquarters building
16. **MANAGER'S REPORT**
17. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**
18. **ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING**
 - **The February Board meeting will be held on February 13, the 2rd Wednesday of the Month.**
19. **ADJOURNMENT**