

**Minutes of the REGULAR MEETING OF THE BOARD OF TRUSTEES
July 10, 2024, 6:00 PM**

A meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on July 10, 2024. Location: **1351 Rollins Road Burlingame, CA 94010**

- 1. CALL TO ORDER** By President Mason Brutschy at 6:00 PM sharp.
- 2. PLEDGE OF ALLEGIANCE** Led by President Brutschy
- 3. ROLL CALL:**

TRUSTEES PRESENT:

Mason Brutschy	Town of Atherton	
Chuck Cotten	City of Belmont	
Rena Gilligan	City of Burlingame	BY ZOOM
Laura Walsh	Town of Colma	BY ZOOM
Glenn R. Sylvester	City of Daly City	
Donna Rutherford	City of East Palo Alto	
Paul Norton	City of Foster City	
Kati Martin	City of Half Moon Bay	
D. Scott Smith	Town of Hillsborough	
Catherine Carlton	City of Menlo Park	
Muhammad Baluom	City of Millbrae	
Peter DeJarnatt	City of Pacifica	
Ray Williams	Town of Portola Valley	
Kat Lion	Redwood City	
Robert Riechel	City of San Bruno	
Ron Collins	City of San Carlos	
Paul Fregulia	Town of Woodside	

PRESENT: 17 Trustees (2 by Zoom)

TRUSTEES ABSENT:

Michael Yoshida	City of South San Francisco
Desiree LaBeaud	County-at-Large
VACANT	City of San Mateo
VACANT	Brisbane

OTHERS PRESENT:

District Manager, Brian Weber
Finance Director, Richard Arrow
General Counsel, Alexandra Barnhill (By Zoom)
Assistant Manager and Operation Director, Casey Stevenson
Lab Director, Angie Nakano (By Zoom)
Public Health Education and Outreach Officer, Rachel Curtis-Robles
IT Director, Matthew Nienhuis

Trustee Gilligan specified that due to contracting a contagious illness, she was unable to attend the meeting in person safely and wished to rely on the just cause exception to allow her to

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participate remotely under AB 2449. She indicated that he had not exceeded the annual limit for this exception, that no other adults were present in her location, and that he would keep his video on throughout the meeting.

Trustee Walsh specified that she was providing caregiving for immediate family and was unable to attend the meeting in person safely and wished to rely on the just cause exception to allow her to participate remotely under AB 2449. She indicated that he had not exceeded the annual limit for this exception, no other adults were present in her location, and that he would keep his video on throughout the meeting.

None. No members of the public were present for the duration of the meeting, so public comment was not made on any of the agenda items at this meeting.

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

5. CONSENT CALENDAR

A. Approval of Minutes

- Minutes from the June 12, 2024, Board meeting

B. Approval of Financial Reports

- Financial Report for FY 2023-24 as of May 30, 2024

Motion for approval of Consent Calendar items A&B by Glenn Sylvester, 2nd by Catherine Carlton. Approved unanimously by roll call (17-0).

C. Approval of Resolution:

- RESOLUTION M-008-24 Honoring Robert Riechel for 20 years of service on the SMCMVCD Board of Trustees

Motion for approval of Consent Calendar item C by Donna Rutherford, 2nd by Kati Martin. Approved with 16 votes FOR and 1 abstention (Robert Riechel).

REGULAR AGENDA

6. SPECIAL PRESENTATIONS

A. Health Reimbursement Arrangement Presentation from Mid-America

Presenter: Daniel Greer, Mid-America

ACTION: No action, information only; this information will be sent to the board. Trustees asked several questions regarding the program's implementation. Glenn Sylvester and other Trustees thanked President Brutschy for his leadership in extending this benefit to the Board.

7. BOARD COMMITTEE REPORTS

The Chair of each committee listed below provided a report on the committee's actions and present any recommendations to the Board unless otherwise noted.

A. Finance Committee Report

• Finance Committee Report – July 1, 2024

Report by Ron Collins, Finance Committee Chair. All were present except Mohammad. Richard presented financial reports, and the meeting concluded after 22 minutes. Richard added that there were no concerns. No meeting is anticipated in August. The next meeting is on 9/3/24.

ACTION: No action, information only

B. Ad Hoc Committee on Real Estate Report

Report by: Paul Norton and Brian Weber, District Manager (no meeting); budget spending on phase 2 is ongoing. Approaching 50% architectural drawing phase which will facilitate a more specific cost estimate coming up soon. No construction is anticipated at the North Carolan site this year, the effort will focus on architectural design and land use entitlements (including environmental review).

ACTION: No action, information only

8. STAFF REPORTS

A. Operations Director Casey Stevenson provided an update on Field Operations.

Staff are hiking the creeks and looking for mosquitoes, and they are now doing cross-training with seasonal employees. The technicians are now fully staffed. Thus far, they have not found any West Nile virus-positive (WVN+) mosquitoes; some WNV+ birds have been detected within the jurisdiction.

B. Laboratory Director Angie Nakano (by Zoom) provided an update on Laboratory activities. No positive chickens, birds or mosquitoes; had other native mosquito eggs in traps but no *Aedes*. Complaints about an increase in population of rabbits have been noted. There was a rabbit associated tick found. Some staff attended an Emerging Diseases conference at Stanford.

C. Public Health Education and Outreach Officer Rachel Curtis-Robles provided an update on the District Public Outreach Program. Approximately 150 people attended the open house. Many new faces were present; the staff did a great job. A journalist wrote for the Almanac depicting the mosquito fish program. The tick kit program is going well with many requests: most public outreach was done on NextDoor but organically spreads to other social media. Kits are being delivered to recipients who request them. Commendations from Trustees Mason Brutschy, Paul Norton, Chuck Cotten (regarding lone star ticks), and Ray Williams.

D. Information & Technology Director Matthew Nienhuis provided a special presentation on the Sacramento State University inventory collaboration project. Using modern technology, the students created an inventory tracking system for the District's physical inventory. Questions by Mason pertained to the inventory system; Donna clarified that this is for the staff (operational purposes).

9. MANAGER’S REPORT

Manager Weber provided an update on relevant District information. Last month, the Board passed Resolution M-007-24 to Oppose Initiative 1935, an initiative that could impact all government agencies, especially Special Districts. CSDA also put together initiatives to counteract 1935 that were since pulled from the ballots. All good news as the California Supreme Court recently held that Initiative 1935 was unconstitutional and has ordered that it be removed from the ballot. We now have access to utility vaults. Initiative 1935 was discussed at length by Brian Weber, General Counsel Alexandra Barnhill, Ron Collins, Robert Riechel, and others.

10. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

Katie discussed a letter from LAFCO about a board vacancy and possible election for an alternate director position. The role of LAFCO in our communities and their oversight of special districts was discussed.

Mohammad thanked Brian Weber for a presentation in Millbrae.

11. The Meeting was ADJOURED at 7:07 pm.

Signed by:
Mason Brutschy
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Mason Brutschy, Board President

DocuSigned by:
D. Scott Smith
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Dr. D. Scott Smith, Board Secretary

I certify that the above minutes were approved as read or corrected at a meeting of the Board held in 2024.

** All reports provided to the trustees at the board meeting will be available upon request.

Approved:

DocuSigned by:
Brian Weber
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District Manager

Signed by:
Mason Brutschy
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Board President